

"THE LITTLE RED BARN"

(under the auspices of The Center Place – formerly known as the Oskaloosa Community Center)

Fees:

Fees listed below are for a **3 hour time period**, which includes set-up and clean-up time. The rates listed will be charged for *each* 3 hour increment.

1. **Commercial entities:** \$35
(businesses or profit-making activities, including any event for which admission is charged from any of the categories listed below)
 2. **Not-for Profit Corporations:** \$30
(Not-for-profit business)
 3. **Individuals hosting events:** \$25
This category is for parties, reunions, receptions, etc.
 4. **Community Groups with dues:** \$20
(Clubs)
 5. **Community Groups with no source of income:** \$1.00 per person
(bridge club, community meeting, etc.) w/ minimum of \$10
- NOTE:** There is an additional rental fee for any of the above groups serving alcohol at their event. \$50

Additional deposits:

All groups using the barn are responsible for cleaning according to the guidelines posted. The amount of the deposit refunded will be determined based on compliance with the clean-up guidelines and/or any facility damage. The renter will also be responsible for any damage to the facility that exceeds the initial deposit. A one-time deposit can be held for groups using the facility on a regularly scheduled basis; however, an inspection will be made after each individual event to determine compliance.

- Refundable cleaning/damage deposit for all groups when no alcohol is served: \$50
- Refundable cleaning/damage deposit for all groups when alcohol is served: \$100

Groups serving alcohol must comply with the following Alcohol Policies:

- Renters who provide alcohol must provide it without fee to their guests. No cash bars are allowed. "Bring Your Own Bottle, (BYOB)" is not allowed.
- Failure to indicate that alcohol is being or was served at an event shall be grounds for immediate termination of the event, and/or no refund of fees or deposits. The Community Center assumes no liability when a renter is serving alcohol.

For more information and an application form please contact:

Linda Loving contact at 785-863-2398
Or, Sharon Laverentz contact at 785-863-2049
thecenterplace@yahoo.com www.thecenterplace.org



The properties of The Center Place, Inc. and
The Little Red Barn are Smoke Free.

Cancellation Policy:

In the event of the cancellation of an event, the following
fees/refunds apply:

40 business days prior - All fees and deposits will be refunded.

30 -39 business days prior - Fees minus 25% will be refunded.

20 - 29 business days prior - Fees minus 30% will be refunded

10 -19 business days prior - Fees minus 40% will be refunded.

5 - 9 business days prior - Fees minus 50% will be refunded.

Less than 5 days prior - There will be no refund.

Because we anticipate heavy use during holiday periods,
there will be NO REFUND in the event of cancellation,
unless the center is subsequently rented for the same time
period as the cancelled event. Holidays are defined as:

Memorial Day (Fri, Sat, Sun and Mon)

4th of July (July 3, 4 and 5)

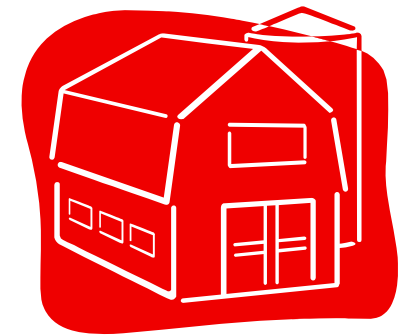
Labor Day (Fri, Sat, Sun and Mon)

Winter Holiday Season, (Nov 10 - Jan 5)

If last minute cancellations must occur due to weather
related safety concerns, rescheduling or refunds will be
allowed as determined by the Board of Directors.

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A small event center
for
Jefferson County

Washington and Liberty Streets
P.O. Box 105
Oskaloosa, KS